

# COMMITTEE ON COMMITTEES MEETING MINUTES

Location: Zoom: <https://ufl.zoom.us/j/98678411726?pwd=VXhYMXdtb1d5MU4wSUlXdc9KdUtqdz09>

Date: October 10, 2022

Time: 10:00 AM

Attending: Nian Wang, Charlene Luke, Ajai Sharama, Lori Knackstedt, Patrick Klager, Laurie Bialosky, Amelia Dempere, and Paramita Chakrabarty.

1. Call to Order – Paramita Chakrabarty, Chair
  - The meeting was called to order by CoC Chair Paramita Chakrabarty 10:00 at a.m.
2. Approve September 19, 2022, Minutes
  - The minutes were approved.
3. The chairs of two committees were invited to the meeting: University Constitution and Regulations Committee and Academic Personnel Board (APB).
4. Dr. Chris Hass, representing APB was not able to attend and will attend next month. Dr. Charlene Luke, Chair of the University Constitution and Regulations Committee attended the meeting.
5. [University Constitution & Regulations Committee \(UCRC\)](#) – *“It is charged with the review of the provisions of the University Constitution and with making recommendations in connection therewith to the Faculty Senate. Changes to the Constitution which are proposed to the Senate are referred to the Constitution Committee for consideration and recommendation to the Senate. The Constitution Committee acts as an agent of the Senate to interpret the meaning of any provision in the Constitution. It edits and prepares for publication of revised editions of the Constitution. It advises the Faculty Senate on regulation changes and rule administration.”*
6. Dr. Luke’s Comments:
  - a. The committee’s first action item this academic year is to work on the amendment of the constitution and pertinent by-laws to permanently allow virtual attendance to Faculty Senate meetings and develop procedures for electronic voting. The current practice is that Senators must be present at the meetings to vote, and only those with a remote location as their place of work can attend online.
  - b. The committee’s scope of work is relatively narrow, and it does not have independent projects to work on. The activities of the committee depend on proposals for changes to the constitution or by-laws coming from other committees. A [committee SOP](#) was developed a number of years ago.

- c. The committee meets once a month, its members are regularly attended and it has no current issues to report.
7. The next CoC meeting is scheduled for November 14, 2022. The Academic Personnel Board is invited again to attend and the Chair of the Welfare Council. Amelia Dempere is sending the invitation to Sarah Lynne, Chair of the Welfare Council, to attend.
8. **Adjournment**
  - The meeting adjourned at 10:30 a.m.

*Minutes Submitted by CoC Member Amelia Dempere*